



sanedi

South African National Energy
Development Institute

ERRATUM NOTICE 2

RFQ2523

Bid Description	Date of tender	Closing date
<p>REQUEST FOR PROPOSALS INTERNAL AUDIT AND FORENSIC AUDIT SERVICES</p> <p><u>Erratum 2:</u> Kindly note that there was an ERROR under project deliverables from the published RFQ.</p> <p>Please refer to our website for a revised version with the below DELIVERABLES, and note that the project duration is 3 years.</p> <p>For more information on the bids, kindly contact Ms Nondumiso Buthelezi on enquiries.procurement@sanedi.org.za</p> <p>Working hours: 08:00-17:00 Mondays to Fridays</p>	<p>20 October 2023</p>	<p>03rd November 2023 at 11:00am</p>



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1. Scope of work

The scope of work will cover the following:

- 1.1. A Fraud Hotline service to be used to report incidences of fraud and corruption available to the whistleblower using innovative technology, for example, Free call number, Fax and/or Fax to email, email facility, short message services (SMS), WhatsApp, etc.
- 1.2. The above should also include an emergency reporting mechanism.
- 1.3. Multilingual call center.
- 1.4. Available 24 hours per day for 365 days per year.
- 1.5. The Fraud Hotline is to be effectively marketed throughout SANEDI and its stakeholders and should cover the contract **period of three (3) years**.
- 1.6. Anonymous reporting/ callers guarantee anonymity
- 1.7. The free call number will be provided
- 1.8. Ethics/ fraud surveys as and when required and quoted separately. (please provide rates)

2. Deliverables

SANEDI's Legal, Governance, Risk & Compliance (LGRC) department hereby invites quotations from service providers to provide SANEDI with an Anti-Fraud and Corruption Hotline service. The organization has a staff complement of approximately 60. The overall objective of this project is for SANEDI to have an independent and effective Anti-Fraud and Corruption Hotline service that will act as a fraud prevention, deterrent, and detection tool in its quest to combat fraud and corruption.

4.1. The specific objectives of this service, therefore, will include:

- a) An independent Anti-Fraud and Corruption Hotline service where SANEDI's employees, the community at large, and other stakeholders will be able to report allegations of fraud and corruption without fear of victimization and is aligned to the Protected Disclosures Act, No 26 of 2000;
- b) A Fraud Hotline service with an option available to the whistle-blowers to remain anonymous and confidential;
- c) Provide spontaneous feedback to the relevant responsible unit in SANEDI;
- d) Provide quarterly reports;
- e) A Fraud Awareness Program that is in line with SANEDI Fraud Prevention Policy;
- f) The service provider must comply fully with the provisions of the Protected Disclosure Act (Act 26 of 2000) and the Companies Act (Act 71 of 1988); and
- g) The service provider is certified to the external whistle-blowing Hotline Service Provider standard E01.1.1 of the Ethics Institute of South Africa.